

Position Description

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| Position title | International Paediatric Surgery Fellow | | |
| Department / Division | Paediatric Surgery | | |
| Classification | HM25 – HM30 | Employment Status | Full time – 12 months fixed term. 1.0FTE |
| Position reports to | Director of Paediatric Surgery – Dr Michael Nightingale | | |
| No. of direct & indirect reports | NA | | |
| Location | The Royal Children's Hospital, Flemington Road, Parkville | | |
| Risk Category | Category A - works in a direct patient contact role and has or potential to have exposure to blood or body fluids. | | |

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| The Royal Children's Hospital |
| <p>The Royal Children's Hospital's (RCH) vision is <i>"A world where all kids thrive"</i>.</p> <p>RCH is located within the Melbourne Biomedical Precinct, with more than 45 world-class biomedical organisations and more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region for health, education, research, and training. Within this, RCH is also a cornerstone member of the Melbourne Children's Campus, partnering with Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation. Each organisation contributes to a paediatric academic health centre which is greater than the sum of its parts.</p> <p>RCH has cared for the children and young people of Victoria for more than 150 years since it was founded in 1870. A full range of paediatric and adolescent health services are provided plus tertiary and quaternary care for the most critically ill and medically complex patients in Victoria, Tasmania, southern NSW and other states around Australia and overseas. The RCH is the only provider of heart transplant services and CAR T-cell therapy for paediatrics in Australia. RCH is an effective advocate for patients and their families with a particular focus on vulnerable children and increasingly, mental health in young people. The hospital also supports many health promotion and prevention programs. The Hospital has more than 6,000 staff, a budget of \$850M, 12 wards and 350 beds. Annually, the RCH has 300,000+ Specialist Clinic appointments, 90,000+ Emergency Department presentations and 20,000 elective surgeries.</p> <p>We work collaboratively with hospitals to deliver the right care, in the right place, at the right time. The RCH is committed to the Child Safe Standards https://www.rch.org.au/quality/child-safety/.</p> <p>RCH enjoys high employee engagement and is committed to staff safety and a positive culture through enactment of our Compact.</p> <p>Further information on RCH is available at www.rch.org.au</p> |

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| ROLE PURPOSE |
| RCH provides paediatric surgical services to all children in metropolitan Melbourne and specialised services for children with complex diseases from a wide region of Southern Australia. |

To facilitate this service, the Royal Children's Hospital appoints international fellows who are involved in paediatric surgical care that will include trauma, burns, urology, hepatobiliary surgery, neonatal surgery, oncology surgery, colorectal surgery and thoracic surgery, appropriate to their experience and training requirements.

International fellows join a junior surgical group consisting of a RACS paediatric surgical trainees, Burns fellow, research registrars and non-training surgical registrars and participate in the onsite first on call roster. This roster includes night shifts and weekends and covers the Department of Urology as well. The frequency of on call is usually 1:8. The positions are fully funded including overtime.

International fellows work in conjunction with a local trainee in one of three teams. Junior staff are attached to teams for six month rotations but may request a dedicated 12 months in one team.

- Oncology/Hepatobiliary
- Thoracic/Upper GI
- Colorectal

Working within one of the busiest paediatric surgical services in Australasia, these roles provide excellent clinical experience with exposure to a wide variety of paediatric surgical conditions and an opportunity to greatly enhance one's surgical training. This is a great platform for future paediatric surgeons.

KEY ACCOUNTABILITIES

Responsibilities

1. Inpatients
 - Care of all paediatric surgical inpatients including burns and urology under supervision of senior staff
 - Consultation of patients requiring surgical review including PICU and NICU
2. Theatre
 - Appropriate categorisation and booking of surgical cases onto waiting lists and emergency theatre
 - Ensuring informed patient consent for all surgical cases
 - Performing and assisting operative cases under supervision of senior staff
3. Emergency Department
 - Assessment and management of referred Paediatric Surgical and Urology cases
 - Participation in trauma team activations
4. Outpatients
 - Attendance at Urology, Paediatric Surgery and Burns Outpatient clinics.
 - Attendance at partner site clinics at the direction of the Director of the Department.
5. On Call
 - Participation in the junior staff on call roster as directed by the Director of the Department
6. Administrative Tasks
 - Clinical documentation of all activities including ward rounds, consultations, outpatient visits, operative notes, discharge summaries
 - Communication with primary care providers, external providers and RCH staff
 - Liaison with other RCH staff including medical, nursing allied health and administrative colleagues
 - Completion of all coding and audit requirements
 - Organisation of clinical and other meetings as directed by senior members of staff
7. Departmental Meetings
 - Attendance and participation in departmental and unit meetings

8. Departmental Training Activities
 - Participation in the Departmental teaching program
 - Participation in Departmental meetings.
 - Assistance with in-house trauma education
 - Assistance with external paediatric trauma seminars
 - Participation in the training of undergraduate students
9. Research
 - Participation and contribution to the research and audit activities within the department
10. Other Responsibilities:
 - Be aware of and work in accordance with hospital policies and procedures, including occasional health and safety, equal employment opportunity, confidentiality and consumer and community participation.
 - Be respectful of the needs of patients, visitors and other staff and maintain a professional approach to all interactions.

Key Performance Indicators:

- Quality of surgical care delivered
- Clarity of documentation
- Communication skills within the Department and the greater hospital.
- Participation in departmental educational activities and meetings
- Presentation and publication of surgical research
- Teaching of undergraduate, nursing and allied health staff
- Efficiency in administrative tasks

Organisational Relationships:

1. Internal:
 - Clinical staff (Nursing and Allied Health)
 - Surgical residents, registrars and consultants
 - Radiographers and radiologists
 - Operating theatre
 - Emergency department
 - Paediatric Intensive Care Unit (PICU) medical team
 - Neonatal Unit medical team
 - Paediatric teams
2. External:
 - Department of Human Services
 - External hospitals
 - Primary care physicians and external providers

QUALIFICATIONS AND EXPERIENCE

- MBBS or equivalent medical degree.
- RACS Paediatric Surgery Senior SET or greater training. For applicants from outside Australasia an assessment of advanced training qualifications is made on an individual basis.
- Completion of internationally recognised courses in trauma, paediatric life support or other relevant areas will be an advantage

- Demonstration of academic ability with publications or presentations at internationally recognised meetings.
- On appointment all International Medical Graduates (IMG) must be able to satisfy the English language requirements for medical registration in Australia and be eligible for an appropriate visa to enable an appointment for a complete twelve month period.

OTHER REQUIREMENTS

- Employees are required to undertake a National Criminal Record Check and a Working with Children Check prior to commencing employment
- Employees are required to maintain a valid Working with Children Check throughout their employment
- A current, full driver's licence for the State of Victoria which is appropriate for the type of vehicle being driven, and comply with any restrictions on their licence (e.g. wearing glasses) while undertaking hospital duties (If applicable)
- Employees are required to maintain compliance with RCHs "Staff Immunisation - Prevention of Vaccine Preventable Diseases" procedure.

IMPORTANT INFORMATION

All employees are required to adhere to the Royal Children's Hospital Values:

- Unity - We work as a team and in partnership with our communities
- Respect - We respect the rights of all and treat people the way we would like them to treat us
- Integrity - We believe that how we work is as important as the work we do
- Excellence - We are committed to achieving our goals and improving outcomes

RCH COMPACT

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- We do better work caring for children and families when we also care for each other
- I bring a positive attitude to work – I share, I laugh, I enjoy other's company
- I take responsibility for my behaviour and its impact on others
- I am curious and seek out ways to constantly learn and improve
- I celebrate the good stuff, the small stuff, the big stuff – it all matters
- I speak up when things aren't right
- I value the many different roles it takes to deliver great patient care
- I actively listen because I want to understand others and make better decisions
- I am inclusive and value diversity
- When it comes to teamwork, I don't hold back – I'm all in

QUALITY, SAFETY AND IMPROVEMENT

RCH employees have a responsibility and accountability to contribute to the organisation's commitment to Quality, Safety and Improvement by:

- Acting in accordance and complying with all relevant Safety and Quality policies and procedures
- Identifying risks, reporting and being actively involved in risk mitigation strategies
- Participating in and actively contributing to quality improvement programs
- Complying with the requirements of the National Safety & Quality Health Service Standards



- Complying with all relevant clinical and/or competency standards
- Complying with the principles of Patient and Family Centred Care that relate to this position

The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and/or linguistically diverse backgrounds, all members of the LGBTQI community and people with disability.

Position description last updated

January 2025