

## Position Description

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| <b>Position title</b>                       | Rotational Clinical Pharmacist  |
| <b>Department / Division</b>                | Pharmacy/Operations   |
| <b>Classification</b>                       | Grade 2 Year 1 – Grade 2 Year 4<br>(SX2 – SX5)  |
| <b>Position reports to</b>                  | Operational: Deputy Director of Pharmacy<br>Professional: Senior Pharmacist of rostered team  |
| <b>No. of direct &amp; indirect reports</b> | N/A   |
| <b>Location</b>                             | The Royal Children's Hospital, Flemington Road, Parkville   |
| <b>Risk category</b>                        | Category B - works in a patient facing setting but rarely or unlikely to have contact with blood or body fluids (or aerosols without PPE) |

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| <p><b>The Royal Children's Hospital</b></p> <p>The Royal Children's Hospital's (RCH) vision is A world where all kids thrive.</p> <p>RCH is located within the Melbourne Biomedical Precinct, with more than 45 world-class biomedical organisations and more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region for health, education, research, and training. Within this, RCH is also a cornerstone member of the Melbourne Children's Campus, partnering with Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation. Each organisation contributes to a paediatric academic health centre which is greater than the sum of its parts.</p> <p>RCH has cared for the children and young people of Victoria for more than 150 years since it was founded in 1870. A full range of paediatric and adolescent health services are provided plus tertiary and quaternary care for the most critically ill and medically complex patients in Victoria, Tasmania, southern NSW and other states around Australia and overseas. The RCH is the only provider of heart transplant services and CAR T-cell therapy for paediatrics in Australia. RCH is an effective advocate for patients and their families with a particular focus on vulnerable children and increasingly, mental health in young people. The hospital also supports many health promotion and prevention programs. The Hospital has more than 6,000 staff, a budget of \$850M, 12 wards and 350 beds. Annually, the RCH has 300,000+ Specialist Clinic appointments, 90,000+ Emergency Department presentations and 20,000 elective surgeries.</p> <p>We work collaboratively with hospitals to deliver the right care, in the right place, at the right time. The RCH is committed to the Child Safe Standards <a href="https://www.rch.org.au/quality/child-safety/">https://www.rch.org.au/quality/child-safety/</a>.</p> <p>RCH enjoys high employee engagement and is committed to staff safety and a positive culture through enactment of our Compact.</p> <p>Further information on RCH is available at <a href="http://www.rch.org.au">www.rch.org.au</a></p> |
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#### ROLE PURPOSE

The Clinical Pharmacist directly assists the responsible Senior Pharmacist in the provision of a clinical pharmacy service to the hospital. Rotations may include working across all wards, Outpatient services, Manufacturing (Sterile and Non-Sterile), Oncology and Medicines Information.

#### KEY ACCOUNTABILITIES

- Provide clinical or operational pharmacy services throughout the hospital, attending appropriate meetings and ward rounds
- Provide information and medication counselling to patients, carer's and other healthcare professionals, including at transition of care.
- Develop and maintain clinical pharmacy expertise in specialist paediatrics
- Initiate and support patient safety and quality programs and activities
- Be involved with the training and mentoring of intern and early career pharmacists
- Undertake training to be able to deputise for the Senior Pharmacists at times of leave or staff shortages
- Lead on quality improvement projects, with a focus on fostering a culture of publication of such work.
- Supervise and advise other staff undertaking similar work
- Be actively involved in the progression of the profession with professional bodies such as The Society of Hospital Pharmacists (SHPA)
- Present at conferences and provide teaching to pharmacy and other hospital staff and to University faculties of Pharmacy and Pharmaceutical Sciences undergraduate and postgraduate students as requested. Assist with nursing postgraduate continuing education as required
- Participate in clinical supervision in accordance with local standard operating procedures and/or the RCH Allied Health Clinical Supervision Guideline which are based on the DHHS Allied Health Clinical Supervision Framework)
- Participation in the weekend, public holiday and on-call roster

#### QUALIFICATIONS AND EXPERIENCE

##### Essential:

- Bachelor of Pharmacy or equivalent
- Registered to practice as a pharmacist with Australian Health Practitioner Regulation Agency & name appears on the register of the Pharmacy Board of Australia

##### Desirable:

- Significant experience in hospital pharmacy
- Active participation with professional bodies
- Experience with undertaking audits or developing guidelines
- Postgraduate qualifications relevant to the pharmacy profession

#### KEY SELECTION CRITERIA

- Demonstrated abilities in written and verbal communication, organisation, thoroughness and attention to detail
- Demonstrated ability to build and maintain working relationships with co-workers/ fellow professionals and key internal and external stakeholders
- Familiarity with electronic data processing and skill in the use of relevant databases for the storage, retrieval and processing of information

- Recognition of research importance, and ability to effectively combine those requirements with the demands of daily tasks and clinical needs E.g. demonstrated ability to build and maintain working relationships with key internal and external stakeholders.

#### **OTHER REQUIREMENTS**

- Employees are required to undertake a National Criminal Record Check and a Working with Children Check prior to commencing employment
- Employees are required to maintain a valid Working with Children Check throughout their employment
- A current, full driver's licence for the State of Victoria which is appropriate for the type of vehicle being driven, and comply with any restrictions on their licence (e.g. wearing glasses) while undertaking hospital duties (If applicable)
- Employees are required to maintain compliance with RCHs "Staff Immunisation - Prevention of Vaccine Preventable Diseases" procedure.

#### **IMPORTANT INFORMATION**

All employees are required to adhere to the Royal Children's Hospital Values:

- Curious - We are creative, playful and collaborative
- Courageous - We pursue our goals with determination, ambition and confidence
- Inclusive - We embrace diversity, communicate well, build connections and celebrate our successes together
- Kind - We are generous, warm and understanding

#### **RCH COMPACT**

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- We do better work caring for children and families when we also care for each other
- I bring a positive attitude to work – I share, I laugh, I enjoy other's company
- I take responsibility for my behaviour and its impact on others
- I am curious and seek out ways to constantly learn and improve
- I celebrate the good stuff, the small stuff, the big stuff – it all matters
- I speak up when things aren't right
- I value the many different roles it takes to deliver great patient care
- I actively listen because I want to understand others and make better decisions
- I am inclusive and value diversity
- When it comes to teamwork, I don't hold back – I'm all in

#### **QUALITY, SAFETY AND IMPROVEMENT**

RCH employees have a responsibility and accountability to contribute to the organisation's commitment to Quality, Safety and Improvement by:

- Acting in accordance and complying with all relevant Safety and Quality policies and procedures
- Identifying risks, reporting and being actively involved in risk mitigation strategies
- Participating in and actively contributing to quality improvement programs
- Complying with the requirements of the National Safety & Quality Health Service Standards
- Complying with all relevant clinical and/or competency standards



- Complying with the principles of Patient and Family Centred Care that relate to this position

**The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and/or linguistically diverse backgrounds, all members of the LGBTQI community and people with disability.**

**Position description last updated**

**August 2023**